

## Parish Checklist

- \_\_\_\_\_ **Recruit Volunteers**
- \_\_\_\_\_ **Attend Quadrant Leadership meeting - January 19, 20, 21 or 28**
- \_\_\_\_\_ **Bulletin Announcement for - February 7 & 8**
- \_\_\_\_\_ **Pulpit Announcement for - February 7 & 8**
- \_\_\_\_\_ **DVD, VHS or CD Presentation - February 7 & 8**
- \_\_\_\_\_ **Bulletin Announcement for - February 14 & 15**
- \_\_\_\_\_ **DVD, VHS or CD Homily Presentation – February 14 & 15**
- \_\_\_\_\_ **Pulpit Announcement for - February 14 & 15**
- \_\_\_\_\_ **Envelopes and Pencils in Pews - February 14 & 15**
- \_\_\_\_\_ **Bulletin Announcement for - February 21 & 22**
- \_\_\_\_\_ **Pulpit Announcement for - February 21 & 22**
- \_\_\_\_\_ **Envelopes and Pencils in Pews - February 21 & 22**
- \_\_\_\_\_ **Prepare 1st Transmittal**
- \_\_\_\_\_ **Prepare 2nd Transmittal**
- \_\_\_\_\_ **Send Follow-up Letters**
- \_\_\_\_\_ **Prepare 3rd Transmittal**
- \_\_\_\_\_ **Do Telephone Follow-up**
- \_\_\_\_\_ **Prepare 4th Transmittal**