



Archdiocesan Compliance Expectations

(To fulfill the *Charter for the Protection of Children and Young People*)

Essential Adult Requirements:

1. Background Checks

- Background checks are mandatory for **all priests and deacons, as well as archdiocesan, parish and school employees.**
- Effective 5/1/09, an additional investigation of any disciplinary action taken against a teacher applicant's teaching license must be made before the applicant may be hired as a **teacher.**
- Background checks for **all volunteers having regular or unsupervised contact with children** are mandated. (*Clergy Bulletin Supplement*, Vol. XVIII, No. 5B, June 26, 2004)

Record-keeping for priests, deacons and archdiocesan staff is monitored through archdiocesan central staff. Record-keeping for parish and school employees/volunteers is the responsibility of the local parishes and schools.

2. Attendance at a VIRTUS: *Protecting God's Children for Adults* Awareness Session

All priests and deacons; archdiocesan, parish and school employees; and all volunteers having regular or unsupervised contact with children are required to attend a VIRTUS: *Protecting God's Children for Adults* Awareness session.

Record-keeping for all is monitored by both the PCYI office and the local parishes and schools.

3. Codes of Conduct

- **All parish and school employees** need to read and sign the *Code of Pastoral Conduct* annually. (<http://www.archspm.org/pcyi/Emp3-30-07.pdf>)
- **All volunteers having regular or unsupervised contact with children** need to read and sign the *Volunteer's Code of Conduct* form annually. (<http://www.archspm.org/pcyi/Vol3-30-07.pdf>)

Record-keeping for priests, deacons and archdiocesan staff is monitored through archdiocesan central staff. Record-keeping for parish and school employees/volunteers is the responsibility of the local parishes and schools.

Essential Children's Instruction Requirements:

Faith Formation

2 onsite lessons per grade per year from K - Grade 12 using archdiocesan-recommended curricula

School

4 onsite lessons per grade per year from K - Grade 12 using archdiocesan-recommended curricula (Catholic high schools need eight (8) hours of instruction in the four years of high school.)

Inquiries should be addressed to:

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Protection of Children and Youth Initiative

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